

Terri Wenzel

Evergreen and Estes Park Studio Policies



Welcome to my studio. I have been teaching piano for the past 23 years and begin with students as young as 4 years old. Music is a discipline and a commitment for both of us. My commitment is to hold a time for you each week that can't be given to anyone else, your commitment is to show up each week and pay tuition when due. For young children, I highly encourage you to practice with them and help them along. It may be a good idea for you to take a few months of piano to get an understanding of the instrument.

This is our agreement, there are no exceptions to these policies.

LESSON TERMS & CONDITIONS

Registration: An Enrollment Fee of \$20 per student all new and returning students.

TUITION– Lesson tuition is \$30.00 per half hour times the number of lesson days in a month. You purchase your time slot each month by paying tuition on the last scheduled lesson of the month for the following month, always paying a month in advance. *A \$20 late fee will be assessed if tuition is not received by the last lesson of the month for the following month. We cannot hold a time slot that has not been paid for and you may lose your time.* Please pay me directly by Cash or Check payable to Terri Wenzel! **Sorry, No credit cards for lessons.**

Cancellations –I must be notified directly by Twelve Noon the day of your lesson, if you can't make your lesson. **If a make up time comes available within 30 days it will be offered to you. I CANNOT GAURANTEE YOU WILL RECEIVE A MAKE UP.** If nothing is available within 30 days it expires. **THERE ARE NO CREDITS or REFUNDS FOR MISSED LESSONS. One lesson per month may be re-scheduled, IF POSSIBLE.** If you accept a make up time and cancel or do not show you lose the lesson.

Teacher Cancellations- If I am sick, on vacation or if there is a bad weather day, I reserve the right to schedule a make up day, please take the make up lesson as there will be no credits or refunds. I reserve the right to have a substitute teacher if I am out.

4) Discontinuing Lessons –I ask for the courtesy of a thirty day notice if you are going to quit lessons. Failure to give this courtesy will result in forfeiting any make up or regular lessons you have coming. No refunds will be given.

5) Observed Holidays - I observe Labor Day, Memorial Day, 4th of July, Thanksgiving Day, Christmas Eve & Day, New Years Eve & Day. I do not follow the school schedule, there are lessons every other day of the year including summer.

6) FREE LESSONS –Refer a new, non family member student to me, **if they mention your name at registration** you will receive a FREE half hour lesson for each referral provided you are an active student and are current on all fee's.

Contact Me: I am not an employee of Wenzel Music, all scheduling and tuition payments go directly through me.

My Contact Information

Your Instructor is: Terri Wenzel

Contact Phone is : (720) 333-2110

Email Address is : wenzelmusic@aol.com

Tuition Mailing Address: Terri Wenzel, 453 East Wonderview Ave.#166, Estes Park, CO 80517

*Give yourself mailing time, tuition must be received as stated above.