

Vanessa Wenzel

Evergreen & Estes Park Studio Policies



Welcome to my studio. I have been teaching for 9 years specializing in Violin, Piano, Guitar & Beginning Drumming. Music is a discipline and a commitment for both of us. My commitment is to hold a time for you each week that can't be given to anyone else lesson, your commitment is to show up each week and pay tuition when due. For young children, I highly encourage you to practice with them and help them along. It may be a good idea for you to take a few months of lessons to get a feel for the instrument.

This is our agreement, you agree to it's terms and conditions, there are no exceptions to these policies.

LESSON TERMS & CONDITIONS

Registration: An Enrollment Fee of \$20 per student for all new and returning students.

Tuition– Lesson tuition is \$30.00 per half hour times the number of lesson days in a month. You purchase your time slot each month by paying tuition on the last scheduled lesson of the month for the next month, always paying a month in advance. *A \$20 late fee will be assessed if not paid on time if you wish to continue lessons, you could lose your time slot and have to find another one. We will not hold a time if tuition is not paid on time. Pay me directly by Cash or Check payable to Vanessa Wenzel! Sorry, No credit cards for lessons.*

Cancellations –I must be notified directly by Twelve Noon the day of your lesson, if you can't make your lesson. If a make time comes available within 30 days it will be offered to you. **I CANNOT GAURANTEE YOU WILL RECEIVE A MAKE UP.** If nothing is available within 30 days it expires. **THERE ARE NO CREDITS or REFUNDS FOR MISSED LESSONS. One lesson per month may be re-scheduled, IF POSSIBLE.** If you accept a make up time and cancel or do not show you lose the lesson. Please give me the courtesy of letting me know when you will be out so I am not waiting for a student who will not be coming. Email is always the best way to contact me.

Teacher Cancellations- If I am sick, on vacation or if there is a bad weather day, I reserve the right to schedule a make up day, you must take the make up lesson, no credits or refunds. This make up lesson will be on a Friday.

4) Discontinuing Lessons –I require thirty days notice if you are going to quit lessons. Failure to give this courtesy will result in forfeiting any make up or regular lessons you have coming. No refunds will be given.

5) Observed Holidays - I observe Labor Day, Memorial Day, 4th of July, Thanksgiving Day, Christmas Eve & Day, New Years Eve & Day. I do not follow the school schedule, there are lessons every other day of the year including summer.

6) FREE LESSONS –Refer a new, non family member student to me, **if they mention your name at registration** you will receive a FREE half hour lesson for each referral provided you are an active student and are current on all fee's.

Contact Me: I am not an employee of Wenzel Music, all scheduling and tuition payments go directly through me.

My Contact Information

Your Instructor is: Vanessa Wenzel

Contact Phone is : (720) 732-5128

Email Address is : vlwenzel@aol.com

Tuition Mailing Address: Vanessa Wenzel, 453 East Wonderview Ave #166, Estes Park, CO 80517

*Give yourself mailing time, tuition must be received as stated above.